

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 31, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Admin Assistant; Ben Kokjer, Chief Deputy; Kristine Foreman, Human Resource Director; Mark Cook, Public Works Director; Arden Thomas, Water Resources Program Manager; Chris Horner, Deputy Prosecutor; Clay Myers, Sheriff; Phil Backlund, Consultant and Carly Brettmann, Communications Director.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 31, 2022.

**EXECUTIVE SESSION**

**SHERIFF**

At 9:09 a.m. Chairman Osiadacz announced that the Board would recess into Executive Session with Clay, Ben, Chris and Kristine for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:19 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 9:19 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:29 a.m. the Board reconvened out of Executive Session. No action.

**RESOLUTION 2022-026                      WAIVE FEES MCELROY ROAD                      PUBLIC WORKS**

Commissioner Wright moved to approve Resolution No. 2022-026, Authorizing the Waiver to Kittitas County Permit Fees to Install a Temporary McElroy Road Bridge. Commissioner Wachsmith seconded. Motion carried 3-0.

**LETTER    CONSERVATION DISTRICT    PUBLIC WORKS**

Commissioner Wright moved to approve and authorize Chair signature on a Letter regarding Modification to Interlocal Agreement between Kittitas County Flood Control Zone District and Kittitas County Conservation District, noting the extension is thru June.

**FORM    OSHA 300 A    HUMAN RESOURCES**

Commissioner Wright moved approve and authorize Chair signature on the 2021 OSHA 300A form as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

**UPDATE    PHIL BACKLUND    COMMISSIONERS**

Phil Backlund Consultant followed up with the Board on their ten, three and one year goals.

**UPDATE    COMMUNICATIONS DIRECTOR    COMMISSIONERS**

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

**UPDATE    BOCC/ DEPARTMENT HEAD REPORTS    COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the Year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:58 a.m. Chairman Osiadacz opened a Special Meeting and announced the Board would recess into an Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:03 a.m. the Board reconvened out of Executive Session. No action was taken.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:11 a.m.

**ADMINISTRATIVE SUPERVISOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman